

Leeward Community College

Policy on Graduation

Policy Number: L7.201
Effective Date: March 27, 2024
Prior Dates Amended: 12/13/21 (created)
Responsible Office: Dean of Student Services
Governing Policies (if applicable):
Review Date: March 27, 2029

L7.201 Policy on Graduation

I. Purpose

The Graduation Policy establishes campus-level requirements that must be met, in addition to UH System and program-specific requirements, for conferrals (i.e., degree or certification).

II. Related Policies

[UHCC policy 5.203](#) - Program Credentials: Degrees and Certificates.

L7.210 [Unsatisfactory Academic Progress Policy](#)

III. Definitions

Graduation: The awarding/conferral of a degree or certificate with notation on a student's official transcript.

Cumulative Grade Point Average (GPA): is a system used to evaluate the overall scholastic performance of college students. The GPA of a student is computed by dividing the total number of his/her grade points by the total number of course credits for which the student received the grades of A, B, C, D, or F. The grade points a student earns for a course are computed by multiplying the number of credits that the course is worth by the grade points assigned to the grade that the student receives for the course (i.e., 4 for A, 3 for B, 2 for C, 1 for D, and 0 for F). For the purposes of this policy, "GPA" refers only to grade points and credits earned at Leeward Community College (Leeward CC) and only for courses numbered 100 or higher, unless a sub-100 level course is applicable towards degree requirements and was taken for a letter grade.

IV. Policy Objectives

- Establish a minimum cumulative-GPA campus standard for degree/certificate conferrals.
- Articulate procedures related to Graduation policy compliance.

V. Policy

- a. GPA Requirement: Leeward CC complies with [UHCC policy 5.203](#) which requires students earn a cumulative 2.0 GPA or better for all courses used to meet program degree requirements. Leeward CC programs may have their own specific graduation requirements. In addition, students must hold a minimum cumulative 2.0 GPA in Leeward CC delivered courses in order to be awarded degrees or certificates. Minimum GPA in both categories must be met by time of conferral.
- b. Catalog Year Requirement: A student must fulfill the specific course and degree requirements of the catalog in effect at the time of their most recent admission, or of any subsequent catalog in effect during their continuous enrollment.

Students entering the college for the first time during a summer session are subject to the requirements of the catalog for the previous fall term, or of any subsequent catalog in effect during their continuous enrollment.

Students who take a break in their enrollment must follow the degree requirements in effect at the time that they re-enter the College, unless granted special approval.

VI. Procedures and Responsibilities

Before awarding degrees or certificates, the appropriate college personnel will verify the student holds a minimum cumulative 2.0 GPA at Leeward CC as well as meeting all program-specific requirements. Under certain circumstances, exceptions may be initiated by delegation of authority.

Campus Approvals:

- Faculty Senate approval date: March 6, 2024
- Chancellor approval date: March 27, 2024