

CONSTRUCTION ADVISORY NOTICE

TO: Faculty and Staff

FROM: Mark Lane, Vice Chancellor of Administrative Services

PROJECT: **VOICE OVER IP (VOIP – new phone system) PROJECT PHASE 2
Cable Hooks Installation**

CONTRACTORS: LCL Communications – Data Wiring Contractor

SCOPE OF WORK: Installation of cable hooks in building ceilings for VOIP Project

HOURS OF WORK: **9:00 p.m. to 4:00 a.m., Monday through Friday**

ADVISORY: Cable hooks (to hold the data wiring) are being installed in the ceilings of most campus buildings. The voice over IP project is a replacement phone system for the campus. You will receive new phone instruments, and the phone system will run over data communication lines rather than voice communication lines.

To minimize disruptions to the campus, the work has been scheduled to be done after hours.

Your campus project team requests your patience, understanding, and cooperation during this process (noise, dust, odors, and debris), and to help us continually promote a safe learning and working environment.

CONTACTS: If you have any questions or concerns regarding this notice, contact Sandy Maeda, Auxiliary Services and Facilities Officer, at 455-0462, or email samaeda@hawaii.edu. For after hours emergencies, please contact Campus Security at 455-0611.