Aloha Leeward `Ohana! Welcome to all new and returning faculty and staff! We have some very important news to share with you so I hope you take the time to read the information below and share with your colleagues who are not able to join us today.

- **CAMPUS SAFETY** is a responsibility that falls to each and every one of us. No one person or unit can ensure your personal safety. In case of an active threat or emergency, the **UH ALERT** system is the primary means of communication by which notices will be sent to faculty, staff, and students. You **MUST** sign up to receive emergency messages through the **UH ALERT** system. **PLEASE** sign up for **UH ALERT** at: [https://www.hawaii.edu/alert/](https://www.hawaii.edu/alert/)

- **TITLE IX** is a “...federal civil rights law that prohibits discrimination on the basis of sex in education programs and activities.” – U.S. Department of Education – Office of Civil Rights. **Who are “Responsible Employees” under Title IX?** Per Act 208 signed into law by Governor Ige on July 5, 2016, “All University of Hawaii faculty members are designated as “responsible employees...” State of Hawaii, Act 208, 2016. **Who are your Leeward CC Title IX Coordinators:** Mark Lane, Kami Kato (for students), and Lori Lei Hayashi (for employees). Learn more about Title IX at [http://www.hawaii.edu/titleix](http://www.hawaii.edu/titleix)

- Our campus is piloting a new online applicant tracking system called **NEOGOV** that will replace the current “Work At UH” website. Applicants for all Faculty, APT, E/M, and Lecturer positions will utilize this system. The entire recruitment process, from application to hiring of the selectee, is online thereby reducing the time it will take to fill positions. Training on the new NEOGOV system will be provided to those employees who serve on screening committees. A big Mahalo to our HR team for leading the entire UH system in this effort!

- Construction work related to the **RAIL PROJECT** continues on the Pearl City campus. The lone area of construction activity is on the Ewa side of campus in the parking lot mauka of the MS Building. This is the site of the College’s rail station. Completion of the rail station is scheduled for Fall 2018. Please be mindful of the Construction Advisory notices issued by campus officials as periodic disruptions will continue.

- Please join me in welcoming our students and employees into their new digs at our Waianae Moku campus in Maili. There are still a few punchlist items to take care of but the facility will be ready to open at the start of the semester. Thank you to all who had a part in assisting with this project! It was a total team effort and took outstanding contributions by so many of your campus colleagues! Great job everyone!

- Look for the **ADMINISTRATIVE SERVICES EMPLOYEE SATISFACTION SURVEY** coming your way during the month of September. This will be your opportunity to tell us how we are doing in each of our functional areas and support units. We look forward to your responses. The information gathered from the survey will be used to identify specific areas for improved customer service, increased efficiencies, and continuous improvement opportunities.