CONSTRUCTION ADVISORY NOTICE

TO: Faculty and Staff

FROM: Mark Lane, Vice Chancellor of Administrative Services

PROJECT: ENERGY CONSERVATION MEASURES – PHASE 2
Energy Management Control System for Air Conditioning

CONTRACTOR: Johnson Controls, Inc. (JCI) – General Contractor

SCOPE OF WORK: Replace existing thermostats with thermostats with occupancy sensors in classrooms and offices throughout the Leeward CC campus, beginning March 25, 2011.

SCHEDULE:
- 3/25/11 to 3/31/11 – BS Building
- 3/30/11 to 4/5/11 – PS Building
- 4/4/11 to 4/12/11 – Campus Center

HOURS OF WORK: 9:00 p.m. to 4:00 a.m., Monday through Friday

ADVISORY: When work is scheduled for your space (classroom, office, public area), please remove fragile and/or valuable items to prevent any possible damage to them and ensure that sensitive information/records are properly secured.

We will be updating the project schedules regularly. Please note that the contractors may begin working in your space one to two days before or after the projected work date, depending on how quickly they are able to complete their tasks.

Your campus project team requests your patience, understanding, and cooperation during this process (noise, dust, odors, and debris), and to help us continually promote a safe learning and working environment.

CONTACTS: If you have any questions or concerns regarding this notice, contact Sandy Maeda, Auxiliary Services and Facilities Officer, at 455-0462, or email samaeda@hawaii.edu. For after hours emergencies, please contact Campus Security at 455-0611.