**Policy Number:** L10.501  
**Approved Date:** December 24, 2019  
**Review Date:** December 24, 2024

---

**Leeward Community College**  
**Policy on the Designation of Electrical Vehicle Parking Stalls**

**Introduction:**  
In order to comply with Hawai‘i Revised Statutes and to promote the use of alternative transportation modalities, Leeward Community College has designated electric vehicle parking stalls on its Pearl City campus.

**Related Statutes and Policies:**  
Hawaii Revised Statutes (HRS) 291-71 Designation of parking spaces for electric vehicles; charging system.  
[https://www.capitol.hawaii.gov/hrscurrent/Vol05_Ch0261-0319/HRS0291/HRS_0291-0071.htm](https://www.capitol.hawaii.gov/hrscurrent/Vol05_Ch0261-0319/HRS0291/HRS_0291-0071.htm)

**Policy Objectives:**  
The objective of this policy is to fulfill the requirements of HRS 291-71 by providing designated parking stalls for electric vehicles and to encourage and promote the use of electric vehicles in support of Leeward Community College's continuing sustainability efforts.

**Procedures:**

- Sixteen (16) parking stalls have been designated for electric vehicle use only at the Pearl City campus. These stalls are located in the following locations: four (4) stalls located in Parking Lot 1B fronting the Theatre; four (4) stalls located in Parking Lot 1B near the bus stop; four (4) stalls located in Parking Lot 1Aa fronting the PS building; and four (4) stalls located in Parking Lot 1Ab fronting the BS building.
- Only vehicles that display a valid electric vehicle license plate issued by a government agency shall be allowed to utilize the electric vehicle parking stalls.
- The electric vehicle parking stalls are available for use by students, faculty, staff, administrators, or visitors on a first-come, first-served, space-available basis.
- As it relates to this policy and to HRS 291-71, electric vehicle is defined as:
  - A neighborhood electric vehicle or a vehicle, with four or more wheels, that draws propulsion energy from a battery with at least four
kilowatt hours of energy storage capacity that can be recharged from an external source of electricity.

- A neighborhood electric vehicle is defined as a self-propelled electrically powered motor vehicle to which all the following apply: 1) the vehicle is emission free; 2) the vehicle is designed to be and is operated at speeds of twenty-five miles per hour or less; 3) the vehicle has four wheels in contact with the ground; 4) the vehicle has a gross weight rating of less than three thousand pounds; and 5) the vehicle conforms to the minimum safety requirements as adopted in the Federal Motor Vehicle Safety Standard No. 500, Low Speed Vehicles (49.C.F.R. 571.500).

- As it relates to this policy and to HRS 291-71, electric vehicle charging system is defined as a system that is capable of providing electricity from a non-vehicle source to charge the batteries of one or more electric vehicles.

**Responsibilities:**
Oversight of this policy is through the Vice Chancellor of Administrative Services or designated representative(s).