



## The Leeward Community College Chancellor

Leeward Community College seeks a creative, dynamic, and collaborative leader who advocates for student access and success to serve as its new Chancellor. The Chancellor serves as the chief executive officer for Leeward Community College and is responsible for the overall administration, leadership, and management of the College's academic and student affairs, as well as the career and community education programs. The Chancellor represents the University of Hawai'i and acts on behalf of Leeward Community College within the community. The Chancellor also serves as the College liaison officer to the University of Hawai'i President, President's staff, Board of Regents, and State Legislature under the direction of the Vice President for Community Colleges.

Kaiāulu (community), Kāko'o a Hō'ihi i nā kānaka like 'ole (diversity and respect), Kūpono (integrity), and Kūākea (open access) are the College's core institutional values. The Chancellor is expected to maintain and to build upon these principles. Leeward Community College is a learning-centered institution committed to student achievement. As such, the Chancellor is responsible for establishing the College's long-term institutional goals and ensuring that the College serves the needs of its diverse student population. The Chancellor also fosters an environment that promotes trust and transparency through effective communication with a strong commitment to shared governance with the College's diverse faculty, staff, and student populations. The University of Hawai'i System and Leeward Community College have made a special commitment to Native Hawaiians, the indigenous people of the islands. This commitment is demonstrated by the College's mission, program offerings, and support services at all locations.



## 50 Years of Service to the Community

Established in 1968, Leeward Community College is the second largest of the seven colleges in the University of Hawai'i Community Colleges (UHCC) System with over 6,700 credit and 2,600 non-credit students. Located on the island of O'ahu, the College consists of two locations; a 49-acre main campus overlooking the harbor of Pu'uloa (Pearl Harbor) in Pearl City, and the Wai'anae Moku education center located along the Wai'anae Coast. The College's service area includes Leeward and Central O'ahu, which represents approximately one-third of the state's population.

Leeward Community College is committed to providing an affordable, quality education to the community that fosters the development of each student's unique talents and taps their full potential to learn, grow, and succeed. Over the past 50 years, Leeward Community College has guided thousands of students on the path to higher education with over 30,000 degrees and certificates conferred in 15 associate degrees, 12 certificates of achievement, and 34 certificates of competence. As the first college in the University of Hawai'i System to be developed without a connection to a pre-existing technical school, innovation as a guiding principle and a willingness to depart from tradition in order to bring the best of current educational practices to our students was and continues to be a driving force at the college to this day.

Leeward's non-credit courses and programs have served approximately 75,000 participants with certificates in 7 industry categories including computers and technology, education and career planning, healthcare, industrial technology, and transportation. Leeward Theatre performances have attracted over 2.25 million attendees since 1974.

# Mission

## Vision

Leeward Community College is a learning-centered institution committed to student achievement.

## Mission

At Leeward Community College, we work together to nurture and inspire all students. We help them attain their goals through high-quality liberal arts and career and technical education. We foster students to become responsible global citizens locally, nationally, and internationally. We advance the educational goals of all students with a special commitment to Native Hawaiians.

## Values

**Kaiāulu (community)** - We value cooperation, collaboration, social responsibility, and concern for others as crucial elements in building a sense of community inside and outside of the institution.

**Kāko‘o a Hō‘ihi i nā kānaka like ‘ole (diversity and respect)** - We value individual differences and the contributions they bring to the learning process. We believe that our students are enriched through a diverse intellectual and social environment, where learning occurs through exposure to world cultures, and through interaction with peoples of diverse experiences, beliefs, and perspectives.

**Kūpono (integrity)** - We value personal and institutional integrity by fostering a culture of continuous improvement to open pathways to student success. We hold ourselves accountable for providing a high-quality academic experience.

**Kūākea (open access)** - We value all students. We seek to meet their needs, as well as those of the community, by offering a diversity of courses, degree and certificate programs, and training opportunities, through traditional and distance education modes of delivery.



For more information about the College, visit our website at [www.leeward.hawaii.edu/](http://www.leeward.hawaii.edu/)



# Highlights

In 2018, Leeward Community College received the **Military Friendly School** designation for the 7th year. Approximately 12% of the College's student body is comprised of veterans, active military, and their dependents.

Leeward Community College is a designated **National Center of Academic Excellence in Cyber Defense 2 Year Education (CAE2Y)** through 2023. This designation recognizes that Leeward's robust information assurance program meets industry, professional, and academic standards for cyber defense programs.

The **Teacher Education Program** received Hawai'i Department of Education approval for the delivery of Special Education Certificate of Competence II.

In 2018, for the fourth consecutive year, the Career and Technical Education program received the Honolulu Star-Advertiser's People's Choice Award for Hawaii's **Best Career and Technical Education** and Leeward Theatre was a finalist in the Live Theatre category.

In 2017, the **Leeward Wai'anae Moku** education center moved to a new standalone campus which allows for enrollment growth in a historically underserved area.

**Leeward Theatre** reopens in spring 2019 after a major refurbishment of the interior and exterior of the facility which was constructed in 1974.



## Leeward CC at a Glance

### Enrollment

Over 6,700 credit headcount and over 2,600 enrolled in non-credit and continuing education courses (Fall 2018)

### Carnegie Classification

Associate/Public, 2-year

### Degree and Certificate Programs

15 Associate Degrees, 12 Certificates of Achievement, and 34 Certificates of Competence

For a complete list of degrees, visit [www.leeward.hawaii.edu/degrees](http://www.leeward.hawaii.edu/degrees)

### Demographics

41% full-time, 59% part-time; 59% female, 41% male

### Diversity

26% Native Hawaiian or Part-Hawaiian, 23% Filipino, 17% Other Asian, 16% Mixed Race, 15% Other, and 3% Pacific Islander.

### College Staff

348 Authorized Permanent Positions

Faculty: 209

Administrative, Professional, and Technical: 57

Civil Service: 75

Administrators: 7

### Finances (in millions)

\$24.5 General Funds, \$25.2 Tuition/Special Funds, \$15.4 Federal Funds, \$3.3 State & Local Grants, \$0.8 Private Gifts and Donations





## Application Process

### Minimum Qualifications

1. Master's degree or equivalent
2. Administrative experience in a College at the deanship level or equivalent, or experience at the community College professional (C5) level, or demonstrated comparable mid-management administrative experience in an educational agency, industry, or government.
3. Possession of management skills
4. Ability to relate to and skill in meeting people
5. Demonstrated leadership

All minimum qualifications must be met by the effective date of hire. For desirable qualifications and more information, see the ad for position #89110 at [www.hawaii.edu/executivesearch/leeccchancellor/](http://www.hawaii.edu/executivesearch/leeccchancellor/)

### Benefits

Benefits include, but are not limited to, health insurance, retirement plan, vacation and sick leave, and group life insurance. Details at [www.hawaii.edu/ohr/benefits-leave/](http://www.hawaii.edu/ohr/benefits-leave/)

## To Apply

1. Visit [www.workatuh.hawaii.edu](http://www.workatuh.hawaii.edu) and search for Position Number 89110 to submit an application. Click on the "APPLY" button on the top right corner of the screen to complete an application with contact information. If you have not applied for a position using NeoGov, you will need to create an account.
2. Candidates must then submit the following to: [ccsearch@hawaii.edu](mailto:ccsearch@hawaii.edu)
  - a. A statement outlining how you meet the minimum and desirable qualifications, how your work experiences and/or formal training enable you to fulfill duties and responsibilities, and your management/leadership philosophy.
  - b. Current curriculum vitae
  - c. Graduate and undergraduate transcripts(s) showing degree and course work to date verifying minimum and desirable educational qualifications (official transcript copies are acceptable; original official transcripts are required at time of hire). Online transcripts or academic record/grad summaries will NOT be accepted.
  - d. Five (5) recent professional references including names and contact information (telephone number and email addresses). References will not be contacted without prior notice to candidate. Background check will be made prior to employment.

Nominations, inquiries and applications are being accepted for the position. Continuous recruitment; first review of applications will begin on February 13, 2019 and will continue until the position is filled. For best consideration, applications should be submitted by February 12, 2019.

To view search information, go to: [www.hawaii.edu/executivesearch/leeccchancellor/](http://www.hawaii.edu/executivesearch/leeccchancellor/)

No fax submissions will be accepted.

Material submitted will not be returned. If selected for the position, appointment is contingent upon verification of all minimum and additional qualifications including official transcripts, licenses, certificates, and work experience documentation.

**Inquiries: Wayde Oshiro, Chancellor Search Coordinator,  
808-455-0378, [waydeo@hawaii.edu](mailto:waydeo@hawaii.edu)**

# Administrative Governance

University of Hawai'i Community College System includes seven community colleges. The Chancellor reports to the Vice President for Community Colleges.

University of Hawai'i System includes the seven Community Colleges, UH at Mānoa, UH at Hilo, and UH–West O'ahu, [www.hawaii.edu/about-uh/](http://www.hawaii.edu/about-uh/)

University of Hawai'i Board of Regents. The President of the UH System reports to the Board of Regents, [www.hawaii.edu/offices/bor/](http://www.hawaii.edu/offices/bor/)

## Leeward Community College

### Part of the University of Hawai'i System

UH Community Colleges are comprised of four community colleges on O'ahu (Honolulu, Kapi'olani, Leeward, and Windward) and three community colleges on the neighbor islands (Hawai'i, Kaua'i, and Maui). Currently, UH Community Colleges serve more than 26,800 credit students annually, which is more than half the enrollment of the entire University of Hawai'i System. UH Community College are comprehensive, convenient, and affordable. All seven community colleges offer an associate in arts degree and credits are transferable toward a baccalaureate degree to any of the three University of Hawai'i campuses (Mānoa and West O'ahu on the island of O'ahu, and Hilo on the island of Hawai'i), and other four-year universities that have established partnerships with the Colleges. Most colleges also offer associate in science degrees and certificate training in career areas ranging from business technology, digital media, to natural science. Overall, more than 136 academic programs are available through the UH Community College System. Established in 1964, UH Community Colleges have grown into a major force in education and economic growth in Hawai'i, serving more than 100,000 people annually through credit and non-credit programs.

The University of Hawai'i is an equal opportunity, affirmative action institution.



UNIVERSITY of HAWAII®  
**LEEWARD**  
COMMUNITY COLLEGE

