Aloha and welcome to all new and returning faculty and staff. As we begin a new academic year, you will undoubtedly notice and will be, in all likelihood, affected by many of the on-going changes to our facilities and business practices. The new Kuali Financial System has been launched, our new classroom and event scheduling software has been implemented, and the unprecedented investment in new and renovated campus facility construction continues. Additionally, the budget and financial health of the institution remains strong and our position management and control functions that result in the timely recruitment and filling of positions is critically important to support our student enrollment and instructional demands. Thank you for working collaboratively with us in Administrative Services as we migrate through these exciting, albeit sometimes challenging, times! For the latest information on what’s happening, please visit the Administrative Services Internet and Intranet websites. Here is a sampling of what’s ahead and what you will find on our websites...

**Fiscal Year 2013 Operating Budget:** Following the annual program review process, the production of prioritized planning lists, and vetting of the budget priorities with the divisions and governance groups of the campus, the operating budget for Fiscal Year 2013 was finalized by the campus administration this summer. Approximately $500,000 was available to address the highest budget priorities identified on the Institutional Plan. Links to all the details of the planning and budget documents are readily available at the following websites:

- Strategic Plans and Institutional Plans: [http://intranet.leeward.hawaii.edu/group/budget](http://intranet.leeward.hawaii.edu/group/budget)
- Current and Historical Operating Budget Documents: [http://intranet.leeward.hawaii.edu/page/399](http://intranet.leeward.hawaii.edu/page/399)

**Capital Improvement Program (CIP) and Repair and Maintenance (R&M) Projects:** The new semester also brings on the opening of several new facilities and the completion of many R&M projects. Notable among these includes the following:

- Opening of the **Learning Commons** (formerly the Library) to include new spaces for the Test Center and IT Help Desk (1st floor) and the LRC, Writing Center, KI, and Library Circulation (2nd floor). Under construction is our adjoining coffee shop (KimoBean) that will be open in just a few short weeks.

- Completion of the **Ka’ala Room** (formerly GT-105) into a state-of-the-art meeting, seminar, and conference facility. This was the first of the campus’ Model Classroom Project initiatives. The **Ka’ala Room** can be scheduled for your meeting or event through the regular Facilities Use request process.

- Completion of renovated space for the **Childcare Center** (DA-107), the **Math Lab** (MS-210), the **Algebra Lab** (BS-204), and the **Language Arts Lab** (BE-227).

Work also continues on our **Sustainability** and campus **Beautification** agenda. Look for frequent updates on many of these projects in the coming weeks. A complete list and status of all CIP and R&M projects are available on the following websites:

- CIP Projects: [http://intranet.leeward.hawaii.edu/page/868](http://intranet.leeward.hawaii.edu/page/868)
- R&M Projects: [http://intranet.leeward.hawaii.edu/page/868](http://intranet.leeward.hawaii.edu/page/868)

Wishing everyone an enjoyable and rewarding Fall Semester 2012! Aloha!